



South Wood County Historical Museum

Volunteer Application

Name: _____ Date: _____

Street Address: _____

City/State/Zip: _____

Email: _____

Home Phone: _____

Cell Phone: _____

Emergency Contact: _____

Emergency Contact Phone: _____

Please circle the preferred method of contact:

Home Phone

Cell Phone

E-mail

About Me

Hobbies and Interests?

Previous volunteer and Work Experience:

How I heard about the Museum and why I'd like to Volunteer:

Unique/interesting and/or valuable skills I can share:

Volunteer Interests

Which volunteer opportunities are you interested in? (Check all that apply)

☐ Docent/Tour Guide: Provide visitors with museum exhibit information and assist with events and tours as needed.	☐ Special Events: Assist with events alongside Museum staff. Examples include the Ice Cream Social and the Annual Christmas Tree Walk.	☐ Museum Events: Assist with set-up and take-down for museum events- for example, a lecture or rental event.
☐ Acquisitions: Assist with categorizing and recording items donated to the Museum and item storage in the Museum Archives.	☐ Graphic Arts Design: Includes designing signage, posters, and flyers for printing needs and social media.	☐ Website: Update and maintain the museum website information.
☐ Publicity and Marketing: Assist with communication to media, business, and education groups regarding museum exhibits and special events.	☐ Membership: Promote museum membership, record keeping, and planning for membership changes.	☐ Volunteer Program: Assist with volunteer recruitment, support, and recognition.
☐ Building Maintenance: It may include painting, small fix-it needs, and cleaning of the Museum.	☐ Exhibits: Assist with exhibit planning, creation, installation, and takedown.	☐ Gardening: Assist the Wood County Master Gardener Volunteers in maintaining the SWCHM gardens.

Other

Do you have any limitations? ☐ Yes ☐ No If Yes, please explain:

Availability

Please indicate the periods you are generally available – *this is not a commitment to work these specific times.*

Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Mornings							
Afternoon							
Evenings							

Circle how often you would consider volunteering:

Once per week Once every two weeks Once per month Once every two months

Other _____