

**South Wood County Historical Museum**

**Volunteer Application**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City/State/Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency Contact Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please circle the preferred method of contact:*  Home Phone Cell Phone E-mail

**About Me**

Hobbies and Interests?

Previous volunteer and Work Experience:

How I heard about the Museum and why I’d like to Volunteer:

Unique/interesting and/or valuable skills I can share:

**Volunteer Interests**

Which volunteer opportunities are you interested in? (Check all that apply)

|  |  |  |
| --- | --- | --- |
| [ ]  **Docent/Tour Guide:**Provide visitors with museum exhibit information and assist with events and tours as needed.  | [ ]  **Special Events:**Assist with events alongside Museum staff. Examples include the Ice Cream Social and the Annual Christmas Tree Walk. | [ ]   **Museum Events:**Assist with set-up and take down for museum events- for example, a lecture or rental event. |
| [ ]  **Acquisitions:**Assist with categorizing and recording items donated to the Museum and item storage in the Museum Archives.  | [ ]  **Graphic Arts Design:**Includes designing signage, posters, and flyers for printing needs and social media. | [ ]  **Website:**Update and maintain museum website information. |
| [ ]  **Publicity and Marketing:**Assist with communication to media, business and education groups regarding museum exhibits and special events. | [ ]  **Membership:**Promote museum membership, record keeping, and planning for membership changes. | [ ]  **Volunteer Program:**Assist with volunteer recruitment, support, and recognition. |
| [ ]  **Building Maintenance:**It may include painting, small fix-it needs, and cleaning of the Museum. | [ ]  **Exhibits:**Assist with exhibit planning, creation, installation, and takedown. | [ ]  Other**:** |

**Other**

Do you have any limitations? [ ] Yes [ ] No If Yes, please explain:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Availability**

Please indicate the periods you are generally available – *this is not a commitment to work these specific times.*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Day/Time** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** | **Sunday** |
| Mornings |  |  |  |  |  |  |  |
| Afternoon |  |  |  |  |  |  |  |
| Evenings |  |  |  |  |  |  |  |

*Circle how often you would consider volunteering:*

Once per week Once every two weeks Once per month Once every two months

Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_